

OnCall Tutorial

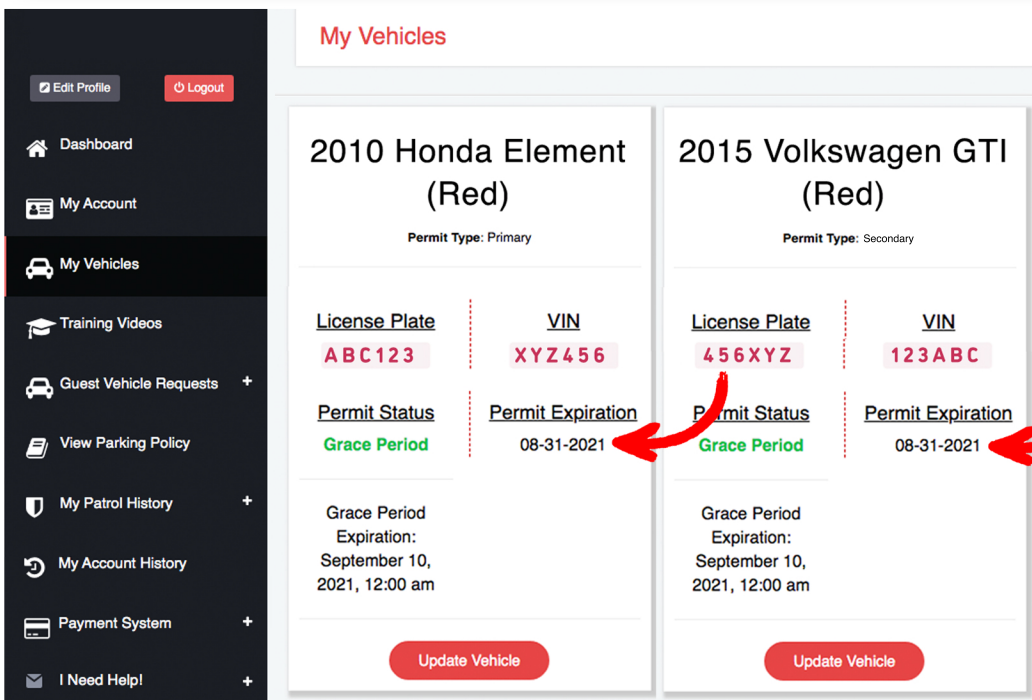
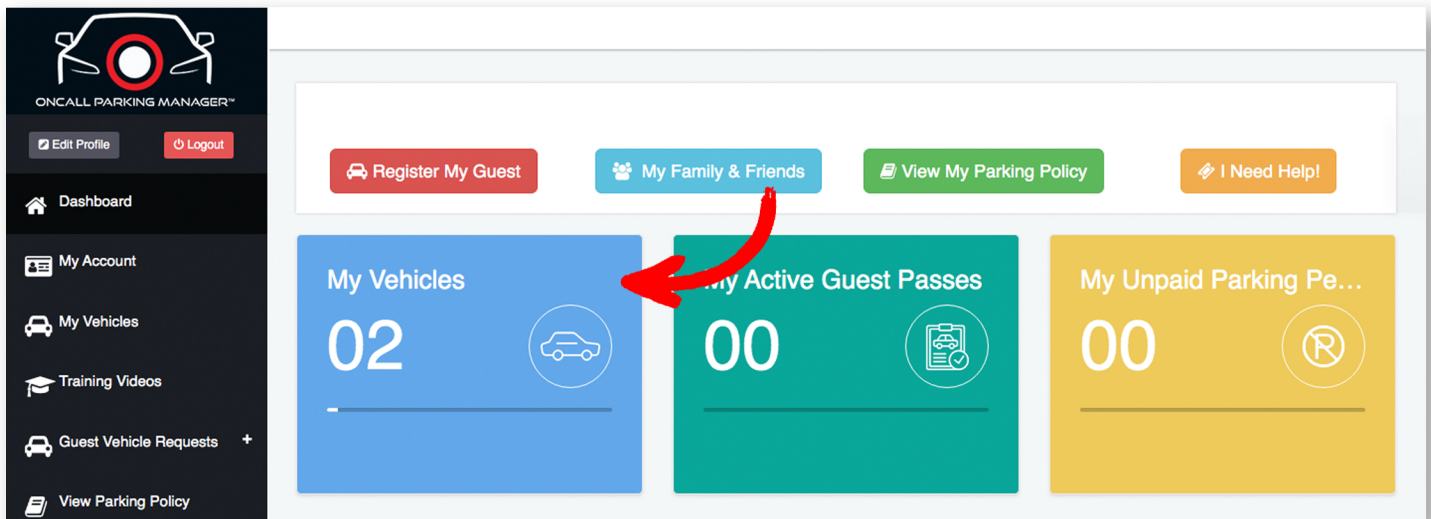
How to Pay for a Parking Permit

PLEASE NOTE:

Before paying for your permit renewal, please be sure to complete the following:

- Provide the management office with your renewed lease signed by both parties
- Update any expired documentation on OnCall; driver's license, insurance or registration
- Settle any open violations you may have; please contact the office if needed
- If you have a pet, provide the office with the \$100 pet renewal fee and renew your pet's profile at edgewatercondos.petscreening.com

Step 1: Log into your OnCall account. On the dashboard, click on "My Vehicles"



Step 2: Confirm your Permit Expiration date has been updated on your vehicles. If not, please contact the office. If it is correct, proceed to Step 3.

Step 3: Click on the "Payment Options" tab located on the left menu bar



Step 4: Confirm all details for your vehicles and that you have checked off each permit to be renewed. Be sure the Future e-Permit Expiration reflects your new lease renewal date. When ready, click on "Checkout" on the bottom right.



Payment System

Order Preview

Product	Description	Late Fee	Price
Parking Permit Purchased	2010 Honda Element - ABC123	--	\$40.00
Parking Permit Purchased	2015 Volkswagon GTI - 456XYZ	--	\$40.00
SUBTOTAL:			\$80.00
LATE FEE:			\$0.00
PROCESSING FEE:			\$2.62
GRAND TOTAL:			\$82.62

Back Proceed to Checkout

Step 5: On the Order Preview page, please ensure all details are correct and click "Proceed to Checkout"

If you prefer to use another payment card, please click "Add a Credit or Debit Card"

Step 6: If you have a saved form of payment, you may check it off on the left and click "Continue to Pay". This will then charge your card and complete your transaction.

Payment System

Select a payment card Add a Credit or Debit Card

VISA

Visa ending in 6046

Back Delete

Action
Continue to Pay

After completing your transaction, please click on "My Vehicles" to confirm your permit expiration date has been successfully updated.