

EDGEWATER CONDOMINIUM ASSOCIATION OF BROWARD COUNTY, INC.

First Notice of Annual Meeting and Election of Directors

Notice is hereby provided that the Annual Meeting of the Edgewater Condominium Association of Broward County, Inc. will be held in the Association's Club Room, located at 8931 Wiles Road, Coral Springs, Florida 33067 on **Tuesday, December 15, 2020, at 6:30 P.M.** The purpose for which the Annual Meeting is called is to hear reports of the officers, to elect members of the Board of Directors for a one-year term and to conduct such other lawful business as may come before the meeting.

AGENDA.

1. Collection of ballots not yet cast
2. Election of Chairman of Meeting
3. Roll Call
4. Proof of Notice of Meeting or Waiver of Notice
5. Reading of Minutes of Prior Meeting
6. Reports of Officers
7. Reports of Committees
8. Elections
9. Unfinished Business
10. New Business
11. Adjournment

PLEASE TAKE NOTE OF THE FOLLOWING:

VOTING. The election will be conducted by written ballot. The ballot will be provided in the Second Notice of Meeting. The owners of each Residential Unit shall be entitled to cast one (1) vote for each Unit owned. Votes shall not be divisible.

CANDIDATES FOR THE BOARD. Any eligible person desiring to become a candidate for election to the Board shall provide written notice (a form for that purpose is enclosed) to the Edgewater Condominium Association of Broward County, Inc., 8931 Wiles Road, Coral Springs, Florida 33067 no later than **November 5, 2020**. The person desiring to be a candidate will receive a written receipt acknowledging delivery of the written notice.

Any candidate may supply a one-sided information sheet, no larger than 8 1/2 x 11 inches in size, describing the candidate's background, education, qualifications and any other factors deemed relevant by the candidate, no later than **November 10, 2020**. The information sheet will be provided to all eligible voters as part of the Second Notice of Meeting.

VOTING CERTIFICATES. A voting certificate is for the purpose of establishing who is authorized to vote for a unit owned by more than one person (even if husband and wife) or a corporation. The voting certificate must be signed by ALL OWNERS. A voting

certificate is enclosed and should be completed and returned to the Association at the following address not later than **December 15, 2020**: Edgewater Condominium Association of Broward County, Inc., 8931 Wiles Road, Coral Springs, Florida 33067.

PROXIES. If you cannot be present for the meeting, it is important that you designate a proxy so that the necessary quorum requirements can be met, and so your proxy can vote for you on issues other than the election of Directors at the meeting (if applicable). The Florida Condominium Statute prohibits the use of proxies in the election of Members of the Board. A limited proxy form is enclosed and should be completed and returned to the Association if you will not be attending the meeting. The proxy form must be signed either by ALL owners, or by the owners designated on a voter designation/voting certificate form.

The proxy must be either mailed to the Edgewater Condominium Association of Broward County, Inc., 8931 Wiles Road, Coral Springs, Florida 33067 **or** e-mailed to mail@edgewatercondosbc.com **or** sent by facsimile to 954-344-3848, so that it is received prior to the scheduled time of the Annual Meeting. It is encouraged that the proxy be submitted well in advance of the meeting, in order to avoid delay in registration.

If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting. A proxy may be revoked in writing or superseded by a later proxy to another person as well.

POSTING. This notice has also been posted on the condominium property in accordance with the requirements of Florida law.

Edgewater Condominium Association of Broward County, Inc.

**NOTICE OF INTENT TO BE A CANDIDATE FOR THE BOARD OF DIRECTORS OF
EDGEWATER CONDOMINIUM ASSOCIATION OF BROWARD COUNTY, INC.**

I, _____, Owner of Unit No. _____ hereby request that my name be placed in nomination and appear on the ballot as a candidate for the Board of Directors for the forthcoming Association Annual Meeting to be held on **Tuesday, December 15, 2020**. This Notice of Intent shall be furnished to the Association by **November 5, 2020**. (See the attached Notice of Annual Meeting for further instructions.)

I (circle one) am/am not enclosing an Information Sheet about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet. The Information Sheet shall be furnished to the Association by **November 10, 2020**.

(Please type or print your name beneath your signature.)

Date: _____

X _____

Name:

EDGEWATER CONDOMINIUM ASSOCIATION OF BROWARD COUNTY, INC.

VOTING CERTIFICATE

To the
EDGEWATER CONDOMINIUM ASSOCIATION OF BROWARD COUNTY, INC.
(the "Association")

THIS IS TO CERTIFY that the undersigned, consisting all of the record unit owners of Unit No. _____
have designated:

(Name of Voting Representative)

as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration of the Condominium and the Articles and By-Laws of the Association.

The following examples illustrate the proper use of this Certificate:

- (I) Unit owned by John Doe and his brother, Jim Doe. Voting Certificate required designating either John or Jim as the Voting Representative (NOT A THIRD PERSON).
- (II) Unit owned by Overseas, Inc., a corporation. Voting Certificate must be filed designating person entitled to vote, signed by President or Vice President of Corporation and attested by Secretary or Assistant Secretary of Corporation.
- (III) Unit owned by John Jones. No voting certificate required but requested for signature verification.

This Certificate is made pursuant to the Declaration of Condominium and the By-Laws and shall revoke all prior Certificates and be valid until revoked by a subsequent Certificate.

DATED the _____ day of _____, 202__.

CONDOMINIUM OWNER SIGNATURE

CONDOMINIUM OWNER SIGNATURE

CONDOMINIUM OWNER SIGNATURE

NOTE: This form is not a proxy and should not be used as such. Please be sure to designate one of the joint owners of the unit as the Voting Representative, not a third person.

In the event the Voting Representative will not attend the meeting, please return both the completed Voting Certificate and the Proxy form.

LIMITED PROXY

INSTRUCTIONS: If you do not plan to be present for the meeting, it is important that you complete and return this proxy so that a quorum can be obtained. Please fill in the name of the person you desire to serve as your proxy to vote on your behalf for non-election matters (if any), the date, your property address and unit number and then sign and return this document by mail to Edgewater Condominium Association of Broward County, Inc., 8931 Wiles Road, Coral Springs, Florida 33067 **or** by e-mail to mail@edgewatercondosbc.com **or** by facsimile to (954) 344-3848, SO THAT IT REACHES the Association no later than the appointed time of the meeting.

The undersigned hereby appoints:

_____ write in the name of your proxy

as my proxy, with full powers of substitution, for quorum purposes and for the purposes of casting my vote(s) on all non-election matters, if any, in the manner indicated herein and that may come before the Association at the Annual Meeting of Edgewater Condominium Association of Broward County, Inc. which is to be held at the Association's Club Room, located at 8931 Wiles Road, Coral Springs, Florida 33067 on Tuesday, December 15, 2020, at 6:30 P.M. and to vote on any lawful adjournments.

(Should you fail to designate a specific proxyholder above it will be presumed that you wish for the current President of the Association to assign a proxyholder.)

DATE: _____

ADDRESS AND UNIT NUMBER: _____

To be signed by all owners of the unit or by the owner designated as voting representative on a certificate signed by all owners of the units.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

DATED: _____

PROXY SIGNATURE

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.